

Annexure-AIndent NO- 658428003, Dt.03.06.2022A. Special Terms and conditions: -

1. BHEL requires 4960 (four thousand nine hundred sixty) Nos of Gift cards.
2. Card should not be cashable at ATM/Bank etc. It can be used only for purchasing item(s) from any outlet/online shopping sites.
3. Delivery of the Gift cards shall be made on FOR destination basis to CRX, BHEL Bhopal within 15 days of placement of Purchase Order (PO).
4. The bidder will supply unloaded (zero redeemable value) gift card to BHEL.
5. Bidder will provide a request letter to BHEL mentioning the total amount to be uploaded in the gift card along with bank details where money is to be transferred by BHEL. BHEL will transfer Rs. 2000/- (Two thousand only) against each card to the bidder within one week after receipt of all cards along with bidder bank details. The bidder will then load the Gift card with quoted redeemable amount within 5 days of receipt of money from BHEL.
6. Each Gift card will have unique identification number.
7. The minimum validity of the gift card will be 31/03/2023. BHEL reserves the right to short close the validity period after giving 15 days' notice to bidder.
8. The unutilized amount after closure from BHEL is to be returned to BHEL by the bidder within 7 days of expiry of the agreed validity of the gift cards.
9. The bidder will provide fortnightly report to BHEL on the amount utilized against each card.
10. BHEL will provide employees data to the successful bidder as per requirement.
11. The defective cards shall be returned to the bank, which shall be replaced by the bank at no additional cost within 5 days.
12. For cards misplaced/lost by the employee replacement card against the same will be issued by the bidder after due verification at the request of BHEL, with applicable charges to be borne by the card holder/employee. The replacement card will be issued within 5 days.
13. The gift card shall be secured with due security features.
14. Copies of tender documents shall be duly signed by authorized signatory as acceptance of all terms and conditions.
15. BHEL shall not open any account for transacting the operations related to above cards.
16. For cards KYC shall not be insisted, except authorized list to be issued by BHEL.
17. Number of cards to be issued may vary +/- 10%.

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B. Evaluation criteria: The order will be placed on the bidder on the basis of maximum redeemable value of card i.e. H-1 bidder.

C. Pre-qualification Criteria for Gift Card:

Supplier Meets the following criteria would only be considered: -

The bidder should be a Scheduled Commercial bank (Scheduled Commercial Public Sector and Private sector bank only) as per RBI guidelines.

PRICE BID FORMAT

Description of offered Gift Card	Redeemable value of each card to be quoted by the bidder (Rs)
Gift Card: (Issued against payment of Rs.2000/ (Two thousand) per card by BHEL)	Rs..... (Rupees.....) in words
Re-issue charges for lost/misplaced cards	Rs..... (Rupees.....) in words

Note: Re-issue charges shall not be considered for evaluation criteria.

20/05/2022

- AGM (HR-IR) [Signature]

[Signature]

- AGM (HR/HOD) [Signature]

04/06
विनय कुमार
BINOY KUMAR
अपर महाप्रबंधक (मा.सं.प्र.)
Addl. General Manager (HRM)
भारत हेवी इलेक्ट्रिकल्स लिमिटेड
Bharat Heavy Electricals Ltd.
भोपाल - 462022 / BHOPAL-462022